

Human Research Ethics Application

APPLICANT DETAILS	
STAFF	<input type="checkbox"/>
STUDENT	<input type="checkbox"/>
NAME	
EMAIL	
PHONE	

Project title:

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Project Summary:

(100 words maximum)

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Project Timeline:

Proposed commencement date		Estimated completion date of the project:	
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Investigator:

Title and Name:	
Qualifications and research experience	
Role in the research:	

NATURE OF THE PROJECT (*Pilot study? Part of a larger study? Quality assurance or evaluation project?*)

Target Population

Project Description:

Aims of the project:

(Concise statement)

Rationale of the project:

Background to the project:

Methodologies and Procedures

Data collection or access to existing data (type of data, collection techniques, who has access to data, who will collect data, how will data be analysed)

PARTICIPANTS *(method of selection, Number of participants, age range of participants, source)*

Rationale for sample and size

Any vulnerabilities or sensitivities associated with sample (how will this be managed)

Recruitment of participants

Method of obtaining informed consent (attach sample)

Opportunity to withdraw from study

ETHICAL CONSIDERATIONS (*method of selection, Number of participants, age range of participants, source*)

Ensuring confidentiality and anonymity of participants

Risks associated with research (*physical, social, psychological*)

Burden or risk of participation (*if it exists, how will it be managed*)

Risk Mitigation

Competing or conflict of interest (*between investigators; are participants in a dependent relationship with investigator; is incentive of any type being offered for participation*)

Protocols to manage any adverse events

DATA – CONFIDENTIALITY, ANALYSIS, REPORTING, STORAGE AND FUTURE USE

Protection of privacy and confidentiality at all stages of the research process

Where and how data will be stored

Steps to ensure security of data

Duration of data storage

How will the findings be reported?

References

Office use only

APPROVED/NOT APPROVED	SIGNED	DATE
APPLICATION ID #		