

Academic Appeal Form

Students who believe that the academic judgement they have received is unfair and not transparent are entitled to seek a review of, or appeal against their assessment outcomes under NTI's [Assessment Policy](#). Appeals against assessment of assignments must be made within two (2) weeks of receipt of the assignment result.

STUDENT DETAILS

Given name/s

Surname/family name

Student ID

CONTACT DETAILS

Phone number

Email

FOUNDATIONS OF APPEAL

Students cannot lodge an appeal simply because they are dissatisfied with the academic decision. They must demonstrate that the grounds for appeal exist e.g - failure to assess work in accordance with specific criteria or bias by a marker.

In support of your appeal, please provide a summary of your case and attach supporting evidence if available.

Subject Code

Subject Name

Year and Semester

Lecturer's Name

I hereby lodge an appeal against

Single assessment task

Assessment Name

Current Mark

Subject Grade

Current Grade

Reason for appeal:

STUDENT DECLARATION

I declare that to the best of my knowledge the information supplied on this form is correct and complete.
 I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my request may result in a delay in the processing of my appeal.

Student signature _____ Date _____

Student Services Office
Application received by: _____ Date: ____ / ____ / ____ Appeal request to be forwarded to <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input type="checkbox"/> Head of Program <input type="checkbox"/> Dean of Studies </div>

Head of Program
Appeal Outcome: _____ _____ _____ Signature _____ Date ____ / ____ / ____

Head of Program
Appeal Outcome: _____ _____ _____ Signature _____ Date ____ / ____ / ____