

Sexual Assault/Sexual Harassment (SASH) Incident Form

This form is to be completed by any member of the NTI community who experiences sexual harassment or sexual assault. This form should also be completed by members of the NTI community who witness or become aware of incidents of sexual assault or sexual harassment. Please consult NTI's Prevention of Sexual Assault and Sexual Harassment Policy via the Student Policy Library on NTI website www.nantien.edu.au/current-students.

Contact details

I / we prefer to remain anonymous

If you prefer to remain anonymous, you are not required to provide your contact details. However, if you choose to remain anonymous, then NTI may not be able to properly investigate and resolve the matter. Moreover, NTI will not be able to contact you to provide feedback.

Given name:

Family name:

Phone number:

Email:

Are you reporting for yourself or someone else?

Myself

Someone else – name, if known:

Details of the incident

Location of the occurrence:

Date and time of the incident:

Which of the following do you wish to report (you can select more than one option)?

Unwanted, unwelcome, or uninvited behaviour of a sexual nature

Sexual assault

Sexual battery

Sexual violence

Stalking

Rape

Other (including attempts to commit any of the above acts)

I am a:

NTI student

NTI staff member

Other

If you are reporting on behalf of another person, do you have their permission?

Yes

No

I am reporting my matter

The questions below relate to the perpetrator/s (person/s suspected of wrongful behaviour)

Full name/s of the alleged perpetrator/s (if known):

Contact details of the alleged perpetrator/s (if known):

You think they are:

NTI student

NTI staff member

A member of the public

I don't know

I prefer not to say

Describe the event/s that led you to make this report:

Any other comments of information you would like to share:

Important note:

The information you provide will be received by the NTI Student Services and Academic Support Manager and will be kept safe and secure. NTI might contact you (if you have provided contact details) to check on the safety and wellbeing of yourself and anyone else affected.

If the NTI Student Services and Academic Support Manager believes there is a significant risk of harm to an individual or the community, he/she will escalate the matter to the NTI President or NTI Academic Dean who will refer the details to the Police. If the report is about someone who is under 18 years of age, mandatory reporting applies and NTI staff must inform the Police. In these cases, NTI will notify you immediately about this action and you will be informed if you have to participate in the police enquiry.

More information can be found on [NTI website](#) and in the [Student Policy Library](#).

Date this form is submitted:

Please submit this form and any available supporting documents to Nan Tien Institute at report@nantien.edu.au.